

Camp CUBBER Summer 2020

PARENT SURVIVAL GUIDE

Welcome to Camp CUBBER 2020! While we know this will be a VERY DIFFERENT SUMMER, we are still expecting great things, and believe this will be a summer your child may never forget!

Here is a quick breakdown of important things you need to know (or remember) for camp:



ATTENDANCE

As you know, you have enrolled your child for the entire 9 week session of camp (from June 1 - July 31) and we hope to see your child all summer long. That said, PLEASE DO NOT SEND YOUR CHILD TO CAMP IF HE / SHE IS SICK. For the safety of all of our campers, if your child is ill, please seek care and diagnosis from his / her primary care physician (or emergency / urgent care if needed) and keep your child home to provide the time he / she needs to rest and recover fully before returning to camp.

We do understand that you may have vacation time planned already (or had hoped to take some). With at least 5 business days advanced written notice, campers may take up to one week off of camp and will only owe half of the regular tuition cost for that week. Again, taking a vacation week at half price, is only available with at least 5 business days advanced written notice.

If your family registered prior to the COVID-19 closure, please remember that if you have a vacation week planned, you will still need to provide the date in writing at least 5 business days in advance. Camp will not assume you will be keeping any time off as marked on your original pre-closure camp paperwork, as you completed the updated paperwork stating that you were enrolling your child for all 9 weeks.

Please note that if your family is taking a vacation week, that international trips, trips aboard a cruise ship, or trips to New York (or other known COVID-19 hot spots) may require a self-quarantine period of up to 14 days from the date of your return before being readmitted to camp.

Campers are not required to be at camp every day (though you still pay even if they don't attend), but we do need to track attendance and specifically absences. During the summer, if your child will not be in attendance for any reason (taking a long weekend, child staying home because you are off work for the day, family in town, camper is sick, etc.) **please remember to notify the camp office as soon as possible and by 9:30 AM.** When notifying the camp office of an absence please provide the child name, group name, reason for the absence, and date child will be expected to return to camp. Notification of absence can be done via email (starsandcomets@phumc.net) or via phone (727-781-6343). If your child stays home sick or is not admitted to camp due to having a fever, please be advised that a doctor's note may be requested to return to camp.



HOURS

Camp CUBBER 2020 will be offered from 7:30 AM - 5:30 PM daily. The camp activity day will be from 9:00 AM - 4:00 PM with extended care provided before / after those times. Campers should plan to arrive by 9:00 AM and no later than 9:30 AM. **Campers who do not arrive by 9:30 AM will be considered absent for the day unless prior arrangements have been made through the camp office.** Similarly, campers may be picked up anytime between 3:30 PM - 5:30 PM. If you need to pick your child up before that time frame, you will need to make arrangements (in advance) through the camp office. Drop off and pick up procedures are listed below.

Camp closes promptly @ 5:30 PM this summer. Please be aware that since you are picking up by 5:30 PM from inside the campus this summer (and it will take several minutes to park, enter, and gain access to the camp area), you will need to make sure you have allotted and planned for the time to do so, and are not pulling into the parking lot at 5:30 PM. Your child may be brought to the camp office or an alternate pickup location on campus after 5:30 PM and a late fee will be assessed. Starting at 5:31 PM, late fees are \$1.00 per minute per family. Our 5:30 PM closing time is strictly enforced. Should an unforeseen emergency arise that will cause you to pickup after 5:30 PM please call the camp office as soon as possible, and prior to our closing at 5:30 PM.



DROP-OFF (AND STUDENT TEMPERATURE CHECK)

In the morning, we will offer car circle from 7:30 AM - 9:30 AM. Please remember that this summer we are asking **all campers be dropped off at camp using our car circle program**. Parents will not be allowed inside the building in the morning (or until pickup time) without advanced request through the camp office.

The only exception to this guideline will be for our new campers in K or 1st grade on the very first day of camp. A parent of a Kindergarten or 1st grade camper attending for the first time may park and escort him / her inside the building on the first day only. To do so, please park and enter via the double doors underneath the large blue overhang, where you will also be temperature checked. Parents entering the building at any time must have a face mask (and this will be no exception).

For all other days (and / or age groups on the first day) will need to request Morning drop-off will occur at one of three locations, depending on age group, all located on the NORTH SIDE of the church campus and using the North Entrance from Belcher Rd.. If you have campers in various age groups, you will need to drop off at both of their designated drop-off locations. Thank you in advance for your help with that!

The drop-off area for campers from the Bear Packs (K - 2nd Grade) will be located underneath the blue overhang
The drop-off area for campers from the Expedition Groups (2nd - 4th Grade) will be located just outside the cafeteria
The drop-off area for campers from the Space Voyage Teams (4th - 8th Grade) will be located around the northernmost part of the campus close to the sanctuary lobby doors.

Please watch for the signs to help you locate where drop-off should occur for each of the age groups.

When you pull up to the assigned spot, you will be able to check your child in with a staff member. If there is a line, please note that campers must remain in their vehicle until driver is able to pull up to the check in staff. **Parents must remain at the drop-off location until camper is temperature checked each morning**. Campers with a temperature of 100.4 or higher will not be admitted to camp for the day. Once camper's temperature has been checked, the child will be taken to the appropriate classroom by a secondary staff.

While enrollment numbers are less than half of previous summers, with 3 check in locations and because of this new process including temperature checks (and the fact that you may need to visit more than one drop off location), you will want to ensure you have more time allotted for morning drop-off. We will do our best to keep those drop-off lines moving as quickly as possible, but again please be prepared that it may take a while. As mentioned above, if your child is not present by 9:30 AM when car circle closes, he / she will be considered absent for the day.



AFTERNOON PICKUP

When parents / guardians are arriving to our campus, we ask that you use **the north entrance** (there is a sign marking it as such on Belcher Rd.) and drive around to the back of the campus. Please park in that lot and use the double doors underneath the large blue overhang. **Those should be the only doors used to obtain entry for camp.**

We will not be offering an "express" style of pickup as in previous summers as there is no safe way to have that many campers (from different groups) in a room, or even multiple rooms, together. Instead, as mentioned above between 3:30 PM and 5:30 PM you will need to park and come into the building using the double doors underneath the large blue overhang to pick your child up. **Again pick up time should occur between the hours of 3:30 PM and 5:30 PM**. Advance notice will be needed if pickup must occur outside of those times.

Parents picking up WILL NEED TO WEAR A FACE MASK and WILL BE TEMPERATURE CHECKED prior to gaining access to the camp area of the campus. Parents who arrive for pickup without a face mask may incur a fee for camp having to provide one. Parent pickup will be straight down that main hallway, with the entry to the camp area just before the sanctuary's lobby doors. While in line, parents should be standing 6 ft. apart (as marked). Parents will be granted access in a timed manner (allowing the parent in front of you time to get out of the current hallway and to their child's classroom). Parents WILL NOT be permitted inside the camp classrooms this summer. As with drop-off, because of this new process you will want to allot yourself additional time for pickup as well.

FACE MASKS / TEMPERATURE CHECKS / LIMITED ACCESS



As mentioned above, parents are required to wear face masks when entering the building for pickup (or if entering the building for any other reason). As you sign out, you will be temperature checked to ensure you are not running a fever (of 100.4 or higher) prior to admittance into the camp portion of the campus. Parents **SHOULD NOT BE** going into classrooms this summer. Your child's group leader should be meeting you at the door to the room at pickup time. Parents

SHOULD BE setting positive examples of social distancing by not congregating / socializing in the hallways or outside of classrooms. We know that families will be excited to see each other as we return to camp and saying hi or brief conversations may feel "normal". Please remember to continue to adequately distance (maintaining 6 feet between you and another camp family). Should you desire to have a conversation, please take it outside to the open air instead of creating a bottleneck in one of the camp hallways. Thank you for your help with that!

As mentioned above, students will also be temperature checked at drop-off (prior to parent leaving the car line). Campers who exhibit any other signs of illness will not be admitted. Campers will also be monitored closely for signs of illness throughout the day, including the potential of a fever spike during the day (and may be temperature checked again as needed). If your child develops a fever during the camp day, or exhibits any other signs of illness will need to be picked up from camp immediately. Please be reminded that if your child becomes ill (as deemed by camp staff) that you must pick up (or make arrangements to have my child picked up) within 1 hour of being notified. Campers are not required to wear face masks, but should not be prevented from wearing one should they desire to (or should you desire that they do).

Similarly, staff members will be temperature screened (and physically screened) prior to starting work and staff members will be wearing face masks inside the building as well.



CLEANING / HAND WASHING / SANITIZING

Perhaps it goes without saying, but as we are taking all of the above listed precautions, we are also adding to our already stringent cleaning practices. Campers will wash hands regularly (and always before and after doing things like going to / from active play, going to use the bathroom, or even playing a group game in the classroom with any shared materials, etc.). Hand washing will be done in the presence of staff member to make sure it is being done appropriately and hand sanitizer will be used if / when a staff member cannot directly observe hand washing (or a sink is not available). Classrooms will continue to be thoroughly cleaned at night and areas that are likely "hot spots" like doorknobs, handles, faucets, and shared play equipment will be cleaned / sanitized rigorously throughout the day as well.

In addition, the entire PHUMC campus has undergone an extremely thorough deep cleaning and disinfection. The entire campus has also received an application of an anti-bacterial, anti-microbial coating on all surfaces including bathrooms and stairwells. The coating works around the clock for reduced exposure to Coronavirus as well as the common cold, flu, strep, norovirus and over 80+ other known pathogens. A Clorox Total 360 Electrostatic system is also available for use should the need to deep clean a room (or multiple rooms) quickly arise during camp.

ASSUMPTION OF RISK

In light of the current COVID-19 situation, we have designed Camp CUBBER 2020 to be as safe as possible and taken into account current guidelines and regulations. As a camp, we have taken additional steps in the planning and implementing of camp that we hope will keep campers safe and protected from potential exposure to this or any other illness. With that said, there is no guarantee that illness will not occur as part of enrolling in and attending a program where he / she will be around other children and staff members. Please be advised that there is always a certain amount of calculated risk you are assuming by having your child participate in camp.



LUNCH

Campers will need to bring lunch from home this summer every Monday through Thursday each week. There will not be a meal plan option. Campers will be eating in their homeroom classrooms this summer (and not in the cafeteria). Please remember that campers WILL NOT have access to a refrigerator or microwave as part of the lunch brought from home. This means that the lunch they bring should be in an insulated lunchbox and / or have cooling packs to keep lunch cool if desired. This also means that items brought for lunch SHOULD NOT need to be heated in a microwave (or require things like heated water to make them). Thank you!

Each Friday of Camp CUBBER 2020, camp will provide a pizza lunch for all campers. Camp CUBBER is closed on Friday, July 3 (in observance of the Independence Day holiday), so there will be no pizza lunch provided that week. The pizza lunch will include 2 slices of cheese pizza, chips, dessert, and a drink. Should you expect your child will want more than that for lunch (or if he / she will not want the lunch provided), please feel free to send an alternate or additional lunch from home on Fridays as well.



PEANUT FREE PLEASE!

Speaking of lunch, due to the number of students affected by peanut and / or tree nut allergies, Camp CUBBER is striving to be a peanut / tree nut free environment this summer. This is not something we can do without your help! Being peanut / tree nut free requires the help and

support of all of our great camp families. So please DO NOT SEND your child with peanut butter, peanuts, or tree nuts in their lunch or snack. If peanuts are one of your typical lunch options, check out: <https://www.thekitchn.com/5-nut-free-alternatives-to-peanut-butter-222921> for ideas about alternatives. Thank you for your help with this!

HOMEROOM LOCATIONS

Bear Packs (K - 2nd Grade)
Exploration Groups (2nd - 4th Grade)
Space Voyage Teams (4th - 8th Grade)

Downstairs A Building and Downstairs C Building
Upstairs B Building and Upstairs C Building
Upstairs A Building



With the changes to Summer 2020, students will be escorted directly to their homeroom by a camp staff upon drop-off at car line (see the prior section on AM Drop-Off) and will be in their homeroom for pickup (see the prior section on Afternoon Pickup).

ROOM CHANGES

There will be times when classes will be moved to accommodate room maintenance and summer upgrades. We have left a few classrooms on the campus empty to allow those moves, and we will do our best to make those alternate rooms as close as possible to your child's original room assignment. When those moves occur, there will be a sign on the door of the closed room directing you to the alternate location.



DAILY SCHEDULE

While the daily schedule for groups will be different this summer, and groups will be found primarily in their homerooms, there will be times that groups will leave their rooms, particularly to participate in active play (2 - 3 times) each day. We have developed a camp-wide daily schedule, so parents can see what each camp group will be doing throughout the day (and when they will be leaving their room). We will be doing our best to stick to the daily schedule throughout the

day, however with increased hand washing and other precautions, transition time may take longer than it did in previous summers (and / or longer than expected), so we appreciate your patience in advance if this happens. If for some reason you cannot find your child at the time of pickup, please see an office staff for immediate assistance.

Please note that **learning your child's GROUP NAME is important**. Doing so will help you be able to read the daily schedule and help us assist you with finding your child at pickup time more quickly should you need help. Due to lower numbers this summer, there are three separations (with overlapping grades), so again knowing his / her group name will be extremely important.

FIELD TRIPS

We will not be taking off site field trips for Camp CUBBER 2020. While field trips have previously been a big part of our camp experience for many years, they would also pose the biggest potential of exposing campers (via transportation and the field trip location). But the decision to not have off-site field trips will better allow us to focus on safe and fun on-site activities.



CAMPUS SECURITY

Each child's safety and security is important and we take campus security seriously at Camp CUBBER. We will again staff a Student Resource Officer from the Pinellas County Sheriff's Office. Deputy Cahoon is a valued and integral part of our campus team and we are happy he'll be joining us again this summer!

As mentioned previously, the campus will be secured during the day, exterior doors to the campus will remain locked and entry during the camp day will require an appointment (if coming for church purposes) or advanced notice via phone or email (for camp purposes). The only entry point for camp and church should be the double doors located underneath the large blue overhang on the backside of the North Entrance. If you are making an appointment / setting up a time to come to campus outside of regular drop-off hours (7:30 AM - 9:30 AM) or regular pick up hours (3:30 PM - 5:30 PM), you may be directed to an alternate entrance to meet a camp staff, likely the Stars & Comets / Robin's Nest door located just to the right of the main entrance described above.

WEEK @ A GLANCE CALENDAR

The Week @ A Glance Calendar is your best way to know what to expect at camp. The calendar will provide reminders about special on-site activities, provide an afternoon snack schedule, and more. This calendar comes out bi-weekly online by the Thursday



before the next two weeks and in print on the Friday before the next two weeks. It is available for pickup at the sign in / sign out desks and online on the camp website.

ENROLLMENT, PAYMENTS, AND EFT COLLECTION

You are responsible to pay for all 9 weeks camp this summer (whether they actually attend or not). The only variance to that is the one vacation week available at half price with 5 days advance written notice. Refunds and discounts cannot be given for missed days (including illness, family emergency, and scheduling conflicts). Should you need to withdraw your child from the summer camp program altogether, please notify the camp office as soon as possible, giving as much notice as possible. Please note that there will be a one week (\$149) additional payment penalty assessed to allow our camp staff ample time to fill the spot being vacated.

EFT payments are processed by camp on the Thursday prior to the week your child is about to attend (so on May 28 for the week of June 1, on June 4 for the week of June 8, and so on). Most families see the charge post to their account each Friday, but depending on your bank, could post as pending immediately on Thursday or could take as long to post as Monday. Since we DID NOT COLLECT the tuition for your child's last week up front (like we normally do), there will be a payment collected prior to all 9 weeks of camp.



WATER DAYS

With the desire to keep campers as active as possible (and knowing summer is usually hot), we are planning for several onsite water days with special water activities throughout the summer. While no swimming will occur, water days could include water inflatables or slip & slides, water gun play, water balloon games, and more.

ALL GIRL'S BATHING SUITS should be ONE PIECE ONLY regardless of age. If your child does not own a one piece bathing suit, a dark colored t-shirt must be worn over any bikini or two piece swimsuit at all times. Girls without a dark colored t-shirt to wear over their two piece swimsuit will be issued a camp shirt and a \$10 fee will be charged to your account (collected via EFT). Boys' bathing suits should be board shorts or long shorts please. Campers not wearing appropriate swimming apparel may be restricted from participating. We strongly encourage that each camper wear or bring their own sun block. We cannot allow campers to share sun block due to possible allergies. If your child cannot apply his or her own sun block, please provide spray or aerosol type.

ELECTRONICS POLICY

K-1st Grade campers are asked **NOT** to bring personal electronics to camp. 2nd-3rd Grade campers will have extremely limited personal electronic days during the summer. 4th-8th grade will typically have a weekly personal electronic day or day(s). Campers are allowed to bring, within reason, personal electronic devices on those specified electronic days. Those days will be labelled on the 2 Week @ A Glance Calendar with a  symbol. Electronic devices include: CD players, mp3 players, iPods, tablets, Nintendo DS's, or Gameboys. These items and accessories are the sole responsibility of the camper and must be cared for accordingly. If you are afraid your child will lose or break their personal items, please have them leave them at home. Items lost while at camp will be placed in a camp "Lost and Found" area or in the camp office. Personal electronics use will only be permitted at certain times of the day (even on deemed "electronics days") and should not be used during active play times or group project / activity times.



Camp CUBBER and its staff WILL NOT be held responsible for lost, misplaced, or stolen monies or other personal property. If there is an issue of possible theft, campers' personal belongings may be looked through by a camp supervisor. If there are things campers would like to be kept personal or confidential, please leave these items at home. Any items with a dispute of ownership will be held in the camp office until both parents have arrived. CD's, games, and music on iPods / MP3 players should be appropriate for play at a Christian summer camp and may be checked randomly for appropriateness.



Please do not allow campers to bring cell phones to camp. They will have no need for them while they are here and all staff will have a cell phone and/or another communication device in case of emergency. Campers who bring a cell phone to camp will be told to TURN IT OFF (NOT ON VIBRATE) and put it away with their belongings. Any camper not complying with the above rules WILL HAVE THEIR CELL PHONE CONFISCATED and returned to the parent at time of pickup. Campers who continue to disobey the cell phone policy will face the discipline action stated in the code of conduct as stated in the registration packet.

LOST AND FOUND

If your child loses something while at camp, parents are encouraged to retrace his / her rooms and locations during that day (using the room rotation schedule) in an effort to find said lost item. Vehicles and classrooms are checked at the end of the day. If lost items are found at that time, they will be placed in the lost and found area outside the camp office (upstairs in the A building). Again, please remember anything brought from home is the sole responsibility of the camper and must be cared for accordingly. You will want to check the lost and found area several times throughout the summer as items that remain in lost and found for an extended period of time will be discarded or donated to a local charity.



OTHER IMPORTANT THINGS TO REMEMBER



- Please sign your child IN AND OUT daily. This will occur with the car circle staff in the morning and the sign out staff in the afternoon. **Also, please bring your PHOTO ID when picking up your child(ren) EVERY DAY, regardless of your child's age. If a staff member does not recognize you, you will be asked for photo identification to make sure you are eligible to pickup.** If that ID is mistakenly left in the car, the process to return to the car and then re-enter the campus will present a substantial amount of time and delay. PLEASE, PLEASE, PLEASE bring your Photo ID!
- As we are a Christian summer camp we expect campers to dress moderately and appropriately. Please no spaghetti straps or midriff tops. Tops must be loose fitting and be an appropriate length. Skirts and shorts should be of a moderate length, going to at least mid thigh. Generally speaking, shorts going to the end of your child's fingertips would be appropriate. Clothing should be worn as manufactured (not rolled up on the waistband or legs). Shirts may only be "banded" with a rubber band or hair tie if NO PORTION OF THE STOMACH is being revealed. Clothing should not have printing or graphics on it that is inappropriate for a Christian summer camp. WE RESERVE THE RIGHT TO REFUSE A CAMPER WHOSE DRESS IS INAPPROPRIATE.
- **Closed toed shoes are required at Camp CUBBER for all non-water days.** Camp CUBBER by its nature is full of daily activities that require movement where sandals or other open toed shoes are not appropriate. Sandals or flip flops may be worn on water days only. Please remember that just as with the clothing dress code, WE RESERVE THE RIGHT TO REFUSE A CAMPER WHOSE FOOTWEAR IS INAPPROPRIATE. 
- Younger campers and those campers prone to bathroom accidents are strongly encouraged to bring a change of clothes with them to camp. If your child has an accident and does not have a change of clothes with him / her, the camp office will issue underwear, shirt, and shorts to wear at a \$5 fee. Brand new underwear will be given to each child, which is yours to keep. The shirt and shorts should be washed and returned by Friday of that week or you will be charged an additional \$10 fee for those items. Clothes should be returned to the camp office directly to an office staff.
-  Movies and video clips are included in time at camp from time to time. All students may view G and PG rated movies while @ camp. Movie selections will be made and posted in advance when possible. Movies may include titles by Disney, Disney / Pixar, Dreamworks, Sony Animation, and more. Middle school campers may be allowed to watch select PG-13 movies with advanced parent notice and permission.
- Thank you for your help in making this a fantastic summer and abiding by the guidelines set in this parent survival guide! If you have any questions (now or throughout the summer), please feel free to email or call the camp office.

*We look forward to an exciting, fun-filled summer together.
Thank you for your support of Camp CUBBER!*

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